

1. Mobile devices

Key apps for mobile devices

In order to make the best use of your mobile devices for learning, both in school and at home, there are a number of apps which you need to install. These are:

- Google Mail
- Google Drive
- Google Classroom
- Google Docs
- Google Sheets
- Quizlet
- Kahoot
- GCSEPod

You may also want to consider installing the following apps, as you will use these in some of your lessons:

- Dictionary.com
- QR reader app
- A voice or sound recorder app
- Mathswatch
- Periodic Table by Royal Society of Chemistry
- Word Reference (MFL)
- Duolingo (MFL)
- Vocab Express (MFL, Years 10 and 11 only)

Registering the Google Apps to your school account

Once you have installed the Google Apps, you must register them with your school Google account - this only needs to be done once. This must be done at home the first time, after which you will be able to use the apps in school. The process for registering the apps depends on whether there is another Google account already set up on the device.

accounts are registered on the device:

1. Open any of the Google Apps
2. Tap  in the bottom left-hand corner of the screen
3. Tap 
4. Enter your school email address. This is your username (typically your forename initial and full surname) followed by @gillotts.org.uk, for example jsmith@gillotts.org.uk
5. Tap 
6. A page will open asking you to sign in with your organizational account
7. Enter your email address again
8. Enter your school computer password
9. After a few seconds, you will be signed in to the app
10. Once you have done this, the other apps you installed will also be registered to your school account

le account registered:

1. Open any of the Google Apps
2. Tap the menu icon with three horizontal lines in the top left-hand corner of the screen
3. Tap on the account name/email address
4. If using an Apple device, tap on otherwise continue ignore this step
5. Tap on
6. Enter your school email address. This is your username (typically your forename initial and full surname) followed by @gillotts.org.uk, for example jsmith@gillotts.org.uk
7. Tap
8. A page will open asking you to sign in with your organizational account
9. Enter your email address again
10. Enter your school computer password
11. After a few seconds, you will be signed in to the app
12. Once you have done this, the other apps you installed will also be registered to your school account

Once both accounts have been registered, you need to know how to swap between your personal account and your school account. This is done as follows:

13. Open any of the Google Apps
14. Tap the menu icon with three horizontal lines in the top left-hand corner of the screen
15. Tap on the account name/email address
16. Tap on the other account name to switch

If you new get a device or for any reason reset your current one, please make sure you go to IT Services for help getting connected again. There are instructions on display outside the IT Services office; if you have any problems, speak to the staff.

2. Online learning resources

Google Apps for Education:

Drive - <https://drive.google.com/a/gillotts.org.uk>

Mail - <https://mail.google.com/a/gillotts.org.uk>

Calendar - <https://calendar.google.com/a/gillotts.org.uk>

Classroom - <https://classroom.google.com/a/gillotts.org.uk>

Sites - <https://sites.google.com/a/gillotts.org.uk>

Your username for Google Apps is your school email address. This is your school username followed by @gillotts.org.uk, e.g. jbloggs@gillotts.org.uk

Your Google password is the same one you use on the school computers. If you change your computer password, your Google password will automatically change as well.

The user experience on mobile devices is better if using the apps, however you can access Google Apps through a web browser.

1. Open your web browser. Chrome is recommended for use with Google Apps; some features may be limited or unavailable when using other browsers
2. Go to the appropriate web address (see list above)
3. Enter your school email address
4. Click
5. A page will open asking you to sign in with your organizational account
6. Enter your school email address again
7. Enter your school computer password
8. Click

Other online resources

Address: <https://gillotts.freedom-cloud.co.uk>
Username: school email address, e.g. jbloggs@gillotts.org.uk
Password: the same as your school computer password

Address: www.gcsepod.com
Username: school email address, e.g. jbloggs@gillotts.org.uk
Password: either Gillotts123 or something you chose yourself

Address: www.samlearning.com
Centre ID: RG9GS
Username: [6-digit date of birth][forename initial][surname initial], e.g. 260302JB
Password: either the same as your SAM Learning username or something you chose yourself

Address: www.vle.mathswatch.com
Username: school email address, e.g. jbloggs@gillotts.org.uk
Password; either Gillotts123 or something you chose yourself

Address: www.kerboodle.com/app
Username: school computer username, e.g. jbloggs
Password: either the same as your Kerboodle username or something you chose yourself
Institution code: re0

Address: www.pearsonactivelearn.com/loginso.asp

Username, Years 7-9: this will typically be your school computer username with 01 at the end, e.g. jbloggs01, but it may have 02 after it instead

Username, Years 10 and 11: school email address, e.g. jbloggs@gillotts.org.uk

Password: either Gillotts123 or something you chose yourself

Address: www.vocabexpress.com

Username: school computer username, e.g. jbloggs

Password: either a 6-character mix of letters and number, or something you set yourself

School Code: UKGILL

3. Getting help with your device

If you have any problems installing the key apps, getting connected to the school wifi or accessing any of the resources listed in this document, please speak to the IT Services staff in school. You can email itserviceshelpdesk@gillotts.org.uk (from your school email address) or go to their office at break or lunchtime. If emailing, please include as much information as possible, including any error messages and what type of device you're using.